# NEIGHBORHOOD CONNECTION & Continuing Education

#### FORT WAYNE COMMUNITY SCHOOLS

- HIGH SCHOOL DIPLOMA CLASSES
- ADULT ENRICHMENT CLASSES
- EARN YOUR HSE (HIGH SCHOOL EQUIVALENCY)
- ENGLISH LANGUAGE LITERACY PROGRAM
- EARN A PROFESSIONAL CERTIFICATION: CCMA, CDA, WELDING, CDL, CNA, CPT,
- CBP, PARA PROFESSIONAL, NCCER CORE CONSTRUCTION, CMAA, COMPTIA+



Exploring Pastels student - Susan Wenger

FALL 2022 BROCHURE www.fortwayneschools.org

NEIGHBORHOOD CLASSES STARTING SOON, REGISTER ON-LINE NOW

fwcs.asapconnected.com

Find us on f@FWCSContinuingEd 1

### FWCS – WE ARE YOUR SCHOOLS!

For more than 150 years, FWCS has prepared the children of Fort Wayne for successful careers in the arts, business, industrial and other professional areas. Our commitment to excellence continues by offering the quality and innovative programs needed to help all students achieve greatness. Everything your child needs to be successful is right here at FWCS because We Are Your Schools.

#### ADMINISTRATION

Superintendent, Dr. Mark Daniel

#### FWCS BOARD OF SCHOOL TRUSTEES

Anne Duff, Maria Norman, Julie Hollingsworth, Rohli Booker, Steve Corona, Jennifer Matthias, Noah Smith

#### FWCS CONTINUING EDUCATION PROGRAM MANAGER

Lonnie Heck 260-467-1060

#### FWCS MISSION

Fort Wayne Community Schools educates all students to high standards enabling them to become productive, responsible citizens.

#### **FWCS VISION**

Fort Wayne Community Schools will be the school system of choice and a source of community pride.

#### THE GOAL OF FWCS. CONTINUING EDUCATION & NEIGHBORHOOD CONNECTION

Together with Fort Wayne Community Schools & Continuing Education, Neighborhood Connection exists to provide current, affordable, high-quality educational and recreational opportunities and enable community members to take advantage of our excellent facilities.

Neighborhood Connection: 260-467-1075

Continuing Education: 260-467-1060

**OUESTIONS? CONTACT US!** 

#### FWCS NEIGHBORHOOD CONNECTION POLICIES

#### Free Parking

Adequate free parking is provided in large, lighted lots adjacent to the schools. Evening classes at Anthis include open parking.

#### **Registration Guidelines**

Registration must be completed by deadline either on-line or by our office. Instructors cannot complete registrations nor take registration payments from students.

#### **Emergency School Closing & Postponement Policy**

All evening classes will be canceled if the FWCS day classes have been canceled. If bad weather arrives later in the day, FWCS may cancel all evening classes and activities. Occasionally, the scheduling of school related activities will necessitate the postponement of certain classes. Whenever possible, canceled classes and activities will be rescheduled. Please watch the local news channels, Facebook @FWCommSchools, Twitter @ftwaynecommskls, listen to the radio, or check the FWCS website fortwayneschools.org for closing information.

#### Smoking

No smoking is allowed in FWCS buildings or on FWCS grounds.

**\*\*PLEASE NOTE: The next Neighborhood Connection** Spring brochure will be mailed in January 2023.\*\*

### Computers & Technology..... Language, Literature, Music and More..... Special Interests & Hobbies ..... Heath and Wellness ..... CPR. AED & First Aid ..... Continuing Education Adult Learning Center ..... Professional Certifications..... English Literacy

#### Instructors wanted at Neighborhood **Connection!**

Neighborhood Connection is always looking for fresh ideas for classes and instructors to teach! As an instructor you can gain valuable experience, add to your resume and share your knowledge while you turn your time and talent into extra cash. If you have an idea for a class or have a talent you would like to share with the community, call us at 260-467-1075 or go to www.fortwayneschools.org and click on the link to the instructor application. Print the form, fill in your course idea and personal information, and mail the completed form to:

**NEIGHBORHOOD CONNECTION 1200 SOUTH BARR STREET** FORT WAYNE, IN 46802

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#### FWCS school locations this semester:

- Anthis Career Center: 1200 S. Barr St.
- Anthis Automotive Building: 1219 S. Lafayette St.
- Anthis Construction & Trade: 125 Murray St.
- Brentwood Elementary: 3710 Stafford Dr.
- Forest Park Elementary: 2004 Alabama Ave.
- Indian Village Elementary: 3835 Wenonah Ln.
- Lincoln Elementary: 1001 E. Cook Rd.
- North Side High School: 475 E. State Blvd.
- Northwood Middle: 1201 E. Washington Ctr. Rd.
- Snider High School: 4600 Fairlawn Pass
- Washington Center Elementary: 1936 W. Wallen Rd.

## **ARTS & CRAFTS**

#### **BEGINNING DRAWING**

Designed for the beginner, you will learn basic drawing skills while receiving encouragement to develop your own drawing style. In-class assignments and homework will help you practice line, gesture and value techniques. This class is an excellent prelude to all art media. Note: A supply list is provided on registration receipt. Instructor, Leslie White.

> Anthis Career Center • Min.5/Max.15 6 Weds, 9/7-10/12, 6:30-9 p.m. \$92 Registration Deadline: August 24, 2022

#### WATERCOLOR PORTRAITS

This class is designed to help the student draw portraits and animals in watercolor. Students will explore composition, color and texture in portraiture through in-class and homework assignments. Beginning watercolor or equivalent experience is suggested. Note: A supply list is provided on registration receipt. Instructor, Leslie White.

> Anthis Career Center• Min.5/Max.12 6 Tues, 9/6-10/11, 6:30-9 p.m. \$92 Registration Deadline: August 30, 2022

#### ADVANCED WATERCOLOR

For this class each artist will set a goal to complete three watercolor paintings of their own design during the six-week period. This class is designed to offer the artist a place to explore and grow in the use of various watercolor techniques. The instructor will act as a mentor; answering questions, suggesting ideas and demonstrating different techniques as needed. There will be a critique and sharing session at the end of each class period. Two sessions available. Note: A supply list is provided on registration receipt. Suggested prerequisites: Creative Challenge and Watercolor Plus courses. Instructor, Leslie White.

> Anthis Career Center • Min.5/Max.20 1st Session: 6 Mon, 9/12-10/17, 6:30-9 p.m. \$92 Registration Deadline 1st Session: September 2, 2022 2nd Session: 6 Mon, 10/24-11/28, 6:30-9 p.m. \$92 Registration Deadline 2nd Session: October 17, 2022

#### BEGIN EXPLORING WATERCOLOR

Experience the joy of watercolor through various exercises that encourage you to discover your own creative flow. Learn about color values, color mixing, and washes. Become familiar with the feel of the brush on paper through in-class assignments and homework between classes. Drawing experience is helpful but not required. Note: A supply list is provided on registration receipt. Instructor, Leslie White.

> Anthis Career Center• Min.5/Max.15 6 Weds, 10/26-11/30, 6:30-9 p.m. \$92 Registration Deadline: October 19, 2022

#### WATERCOLOR LANDSCAPES

This class is designed to help you create better landscapes through watercolor. Students will explore laandscape composition, perspective guidelines, and special challenges like skies, water and reflections. There will be in-class work as well as homework assignments. Beginning watercolor or equilvalent experience is suggested. Note: A supply list is provided on registration receipt. Instructor, Leslie White.

> Anthis Career Center• Min.5/Max.12 6 Tues,10/25-11/29 6:30-9 p.m. \$92 Registration Deadline: October 18, 2022



Sheila Boneham, Advanced Watercolor Student

\*\*PLEASE NOTE: The next Neighborhood Connection Spring brochure will be mailed in January 2023.\*\*

#### EXPLORING PASTELS

This workshop provides an opportunity for the beginner to explore pastels through line, color and gesture. Learn how material handling and pastel application can add depth and authenticity to your drawings. While working from photo references, students will practice the elements of drawing and color. Note: A supply list will be included on your registration receipt. Instructor, Diana Fair.

#### \*\*<u>THIS CLASS WILL NOT BE OFFERED UNTIL</u> <u>SPRING OF 2023.</u> Watch for our Spring brochure coming out in December!



#### **EXPLORING COLORED PENCILS**

The Colored Pencil is fun and easy to use. You can begin when you want, stop when you want, and go anywhere with few materials to carry. You'll be happily surprised with the lush color and nearly limitless possibilities. Discover the versatility of the colored pencil...layering, matching colors, working surfaces. Various techniques will be presented so that you will be creating your works of art in a short time. Drawing experence is helpful, but not required. Note: A supply list will be included on your registration receipt. Instructor, Diana Fair.

> Brentwood Elementary • Min.5/Max.12 6 Tues, 10/11-11/15, 6:30-8:30 p.m. \$89 Registration Deadline: October 4, 2022

#### Joyce Racine, Advanced Watercolor Student



#### About our instructors

Diana Fair has studied with local and nationally known artists in pastel and colored pencil. Her award winning works have been exhibited in various galleries nationwide. Diana has experience painting in various media and loves helping people develop their skills.

Leslie White is an experienced Neighborhood Connection Instructor, who is enthusiastic about sharing her passion for art with others as well as bringing out and encouraging individual talent. Her artwork is shown and sold both locally and nationally.

### **COMPUTERS & TECHNOLOGY**

#### BEGINNING WORD & OFFICE 365 IN EASY STEPS

Are you making the most of your Microsoft Word? Word 2019 in easy steps will get you up and running in no time, and then reveal all the essential features of this popular word processor. Learn all you need to know about:

- Creating, structuring and adding styles to documents; text editing and formatting.
- Adding and editing pictures, graphics, video, hyperlinks; and faster shape formatting.
- Working with equations, symbols and tables.
- Sharing documents; collaborating in real time.
- Reviewing, tracking and protecting your documents.

Course includes workbook which has easy to read instructions and pictures to follow along every step! Instructor, Tony Moran

> Anthis Career Center • Min.5/Max.10 5 Weds, 9/28-11/2, 6-8 p.m. \$67 No Class on 10/19/22 Registration Deadline: September 21, 2022





#### **BEGINNER EXCEL IN EASY STEPS**

Whether you're upgrading to Excel 2019 or new to spreadsheets, using this In Easy Steps class along with the workbook that includes easy-to-read instructions and pictures to guide you along makes it simple for everyone. Some of the areas covered include:

- Creating, editing and manipulating worksheets
- Formulas, Functions, Tables, and importing data
- Handy templates to give you a head start
- Charts to get an overview of your data
- Using the Excel Online app to share and collaborate on spreadsheets and workbooks
- Adding images and illustrations to your spreadsheet to impress your colleagues!

Workbook is included in the course fee. Instructor, Tony Moran

Anthis Career Center • Min 5/Max 10 5 Wed, 11/16-12/21, 6-8 p.m. \$67 Registration Deadline: November 9, 2022

### AN INTRODUCTION TO COMPUTERS FOR THE ABSOLUTE BEGINNER

If you have high interest but little or no knowledge of personal computers this is for you! Through lecture and some handson practice, you will learn the components of a computer and develop confidence using the mouse, keyboard, disks and flash drives. Other topics will include harware, software and windows operating systems. Instructor, Ed Senter

> Anthis Career Center • Min 5/Max 15 Mon, 10/10, 5:45-8:45 p.m. \$10 (no senior discount) Registration Deadline: October 3, 2022

#### ABOUT OUR INSTRUCTOR

**Ed Senter** has over 30 years experience with computers and Microsoft Office/Networking. Worked as a Manager with the Postal Service for 25 years and also worked for FWCS.



#### BETTER UNDERSTANDING OF YOUR ANDROID

This class will help unravel the world of Android smartphones for everyone, even NEWBIES! It provides an overview of the popular models, and then shows how to:

- Customize your phone to suit your needs.
- Master the Home screen and key apps.
- Keep in touch via phone and video calls, texts, email, and social media.
- Command your phone to search for anything on your phone or on the web, using the keyboard or the voice assistant.
- Find apps to take, edit and share photos; listen to and manage music; watch videos; read ebooks; get healthy and fit; and more!
- Use the new Focus mode to take control and not get disturbed when resting except for emergency calls or updates.
  Course includes workbook which has easy-to-read instructions and pictures to follow along every step. Instructor, Tony Moran

Anthis Career Center • Min 5/Max 10 5 Tues, 9/27-11/1, 6-8 p.m. \$69 No Class on 10/18/22 Registration Deadline: September 20, 2022

#### **ABOUT OUR INSTRUCTOR**

**Tony Moran** has over 26 years of Computer Technology experience. 53 years working with Data Processing. Tony is also a Veteran Firefighter with over 16 years of Instructional Training for IN National Fire Academy/EMS/ARC/AHA.

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### LANGUAGE, Literature, music And more



#### GENEALOGY RESEARCH: TOP 10 FREE WEBSITES

Although there are many websites that offer to help you find your ancestors for a fee, there are also many free websites that have much to offer you as well, from introductory lessons to developing advanced research skills, from message boards for posting questions to data bases that may include your ancestors' name. Learn about the top ten free genealogy websites for finding your ancestors. The first session meets in a classroom where participants will have their own computer station for hands-on learning. The second class meets at one of the best places in the country for genealogical research, the Allen County Public Library's Historical Genealogy Department for a tour and time to begin using your new research skills. Instructor, Jennifer Doerflein Hines.

> Anthis Career Center • Min.5/Max.15 2 Mon, 9/26-10/3, 6:30-8:30 p.m. \$45 Registration Deadline: September 19, 2022





### **SPECIAL INTERESTS & HOBBIES**

#### CREATIVE ART WELDING

Get fired up and try your hand at this hot art form and let your creativity flow by making art with metal. Whether this is the first time you are picking up welding tools or you have already taken this class, you will have plenty of time to complete a project for your garden, your home or your favorite shelf. The first night of class will cover the tools, techniques and safety as well as supplies you will need to purchase for your project. Bring an idea for a project, or let our instructor provide you with one! Tools will be provided for your use in class. If you own a 110-volt wire welder and want to learn how to use it, you may bring it with you to class. Class size is limited! Please note: \$5 supply fee payable to instructor at class. Supply fee will be used towards consumables for welding projects. Instructor, Chuck Smith.

> Anthis Automotive Building • Min.5/Max.10 10 Thurs, 9/15-11/17, 6-9 p.m. \$155 Registration Deadline: September 8, 2022



#### **ABOUT OUR INSTRUCTOR**

**Charles Smith** has over 10 years welding experience. Technical Certificate and AAS Welding. Has also taught classes at both IVY Tech and Anthis. Charles has one of his sculptures displayed in a memorial park in Mooresville, NC! He also has his own fabrication shop and art studio. 37 years Military and 30 years in Law Enforcement. BS degree in International Relations.

#### **About our instructors**

**Jennifer Doerflein Hines is** a former reference librarian and co-founder of Heritage Pathways. She has over 34 years of experience in researching genealogy.

**\*\*PLEASE NOTE: The next Neighborhood Connection Spring brochure will be mailed in January 2023.\*\*** 

#### **CROCHET FOR BEGINNERS**

Crochet is an easy, relaxing hobby that once mastered provides an endless source of creativity. This class is for anyone who has never held a crochet hook or needs a refresher course. Students will learn the basic stitches, how to read simple patterns, what tools are needed and how to shop for yarn. Note: A supply fee of \$5.00 will be payable to Instructor at first class. This will cover materials and supplies for the first project. Instructor, Jackie Daugherty

#### \*\*THIS CLASS IS NOT OFFERED UNTIL SPRING OF 2023. Watch for our brochure coming out in December!

#### CROCHET: NEXT STEPS

Once you have mastered the basic stitches, you will be able to crochet a project of your choice with expert guidance every step of the way. This class is perfect for students with basic skills who want help with their current project or for students who have completed the Crochet for Beginners class. Note: A supply list is provided on registration receipt. Instructor, Jackie Daugherty.

#### \*\*THIS CLASS IS NOT OFFERED UNTIL SPRING OF 2023. Watch for our brochure coming out in December!



### HEALTH AND Wellness

#### YOGA

Yoga is for everybody! If you can breathe, you can do yoga. Learn an active, flowing, Vinyasa style of yoga that with modifications and principles of alignment allows you to stay safe yet feel challenged and be successful. Balance body and mind while lengthening and strengthening your muscles. No yoga experience is necessary for this class, our experienced instructor will teach you the basic yoga poses and breathing exercises that you can build your practice upon. Bring your mat and dress comfortably, a yoga block or small pillow is recommended. Two sessions available. Instructor, Corporate Health & Prevention.

> Snider High School • Min.5/Max.10 8 Mon, 9/26-11/14, 6:30-7:30 p.m. \$72 Registration Deadline: September 19, 2022

#### FOOT REFLEXOLOGY

When your feet hurt, your whole body hurts! This ancient form of therapy concentrates on aplying thumb and finger pressure to feet for relief of tension and normalization of body function. Feet have specific areas which, when stimulated, reflexively affect the functions of various organs and areas of the body. You will be introduced to the principles of reflexology, study of the specific areas on the feet, and practice applying the techniques in an effective and logical sequence. Instructor, Mona Beesley.

> Northwood Middle School • Min.5/Max.20 2 Wed, 10/5-10/12, 6:30-8:30 p.m. \$49 Registration deadline: September 28, 2022

#### MEDITATION FOR RELAXATION

We encounter stress on a daily basis. Get back the peace and serenity you feel when on vacation! We are always doing something, so it is a huge shift to do nothing. However, when we can calm our minds, something happens to us on a deeper and more profound level. We learn to be at ease in our skin and live from a refreshed perspective. Join us in relieving stress and feeling more relaxed. Beginners welcome! Bring your fitness mat and dress comfortably. Instructor, Corporate Health & Prevention.

> Snider High School • Min.5/Max.10 6 Wed, 10/12-11/16, 7:15-8 p.m. \$49 Registration deadline: October 5, 2022



#### TAI CHI

#### VERY POPULAR CLASS!

Discover this ancient Chinese art of gentle exercise. Moving at your own pace, you will find increased coordination and sense of balance. This exercise regime has also been touted as a no-risk tonic for many common ailments including arthritis, hypertension, poor posture, or even weak immune systems. Gain stress relief and restore tranquility of mind and spirit without drugs or undue physical exertion. Method taught is the Yang short form (60 steps). Instructor Nancy Woollacott.

> Forest Park Elementary • Min.5/Max.20 8 Wed, 9/21-11-16, 5:45-6:45 p.m. \$59 NO CLASS ON 11/2/22 Registration deadline: September 14, 2022



#### **TAI CHI – A CONTINUATION**

Build on the movements you learned in the Tai Chi class by learning additional steps to this meditative art and your body, mind and spirit will reap the rewards. Instructor, Nancy Woollacott.

\*\*THIS CLASS WILL NOT BE OFFERED UNTIL SPRING OF 2023. Watch for our brochure coming out in December!

#### **ABOUT OUR INSTRUCTORS**

**Mona Beesley** is a certified Body Talk practitioner, reflexologist, massage therapist and co-founder of Mind Body Connection.

Nancy Woollacott has studied and taught Tai Chi Chuan since 1987. She has a Tai Chi instructor certification from Grand Master William C.C. Chen and is also a certified Chi-Lel instructor.

**Corporate Health & Prevention, Inc.** is a wellness and safety consulting business. All instructors are certified through national organizations in health and wellness fields as both group fitness and personal trainers.

#### **STRETCH & FLEX**

Adding a stretch program to your routine can help you feel better for your daily tasks. You will be energized physically and mentally as you gain flexibility, strength, increased range of motion and improved relaxation through breathing. This class is perfect for all fitness levels! Bring your fitness mat and dress comfortably. Instructor, Corporate Health & Prevention.

> Snider High School • Min.5/Max.10 6 Wed, 10/12-11/16, 6:15-7 p.m. \$49 Registration deadline: October 5, 2022

# **CPR, AED & FIRST AID**

EARN YOUR CREDENTIALS & SAVE LIVES! RENEW YOUR PROFESSIONAL CPR / FIRST AID LICENSE. PERFECT FOR EVERYONE INCLUDING TEACHER LICENSING REQUIREMENT.

Instructors are certified by American Health Association and National Safety Council, ECSI CPR and First Aid.

#### CPR, AED AND FIRST AID FOR ADULT, CHILD & INFANT

Want to have peace of mind and the confidence that you would know what to do if someone experienced a heart attack or emergency situation? As a bystander you may be the first link in the chain of emergency medical care. This hands-on course teaches techniques of First Aid, Cardiopulmonary Resuscitation (CPR), Automated External Defibrillator (AED) and the basic skills of patient care until professional medical help arrives. The First Aid portion of this class teaches you how to respond to shock, heat and cold emergencies, sudden illnesses and poisonings. You will also learn First Aid for everything from cuts and scrapes to muscle, bone and joint injuries. This class is a two year CPR and First Aid certification through the Emergency Care and Safety Institute. Note: Course fee includes cost for Certification Card.

Northwood Middle School • Min.5/Max.20 Tues, 11/8, 6-9:30 p.m. \$85 Registration Deadline: November 1, 2022



### **ON-LINE CLASSES**

FWCS Neighborhood Connection also offers hundreds of online classes! For a complete course listing, extensive class details and to register go to: <a href="http://www.ed2go.com/nc">www.ed2go.com/nc</a> to search our catalog for the class that is right for you. You must register online for all online classes.

#### Why take an online class?

- Learn on your schedule at your pace.
- Classes are offered in bite-sized chunks take only the l levels you need or want.
- Instructor-led courses = someone who is participating in your learning progress.
- Economical prices make taking an on-line course an affordable pleasure!

#### INDUSTRY HOT RIGHT NOW

-Computer Skills for the Workplace -Quickbooks -Microsoft Excel -Real Estate Investing -Personal Finance -Speed Spanish -Accounting Fundamentals

#### MEDICAL / HEALTHCARE

-Women's Health -Music Therapy and Sound Healing -Brain Health -Stress Management -Medical Terminology -Medical Coding -Medical Transcription

#### WRITING, LANGUAGE & ARTS

-Languages: Spanish, French, Italian & Japanese -Introduction to Guitar -Mastering Public Speaking -Grant Writing -Effective Business Writing

Start Your Own On-line Business Blogging and Podcasting for Beginners Microsift Excel - Pivot Tables Fundamentals of Technical Writing Interpersonal Communication Introduction to Screenwriting Real Estate Law Certificate in Stress Management Grammar Refresher II Introduction to Photoshop CC Introduction to Programming Introduction to Jounaling Keys to Successful Money Management Supply Chain Management Fundamentals Distribution andLogistics Management Introduction to Buisness Analysis SAT/ACT Prep Course - Part 2 Certificate in Mindfulness Individual Excellence Become a Veterinary Assistant III: Practical Skills Indroduction to Networking TEAS Prep 2 Explore a Career as a Paralegal Music Made Easy

> Artist: Beth Akey Watercolor Student



#### TOP 100 CLASSESS

Speed Spanish **Accounting Fundamentals** Introduction to Microsoft Excel 2019/Office 365 A to Z Grant Writing Discover Sign Language Introduction to OuickBooks On-line Grammar Refresher Introduction to Interior Design Stocks, Bonds, and Investing: Oh, My! Accounting Fundamentals II Computer Skills for the Workplace Introduction to SQL **Project Management Fundamentals** Intermediate Microsoft Excel 2019/Office 365 Drawing for the Absolute Beginner Speed Spanish II Writing Essentials Keyboarding Medical Terminology: A Word Association Approach Real Estate Investing Fundamentals of Supervision and Management Introduction to Microsoft Excel 2016 Mastering Your Digital SLR Camera Effective Business Writing Beginning Writier's Workshop Introduction to Python 3 Programming Spanish for Medical Professionals **Beginning Conversational French** Creating Web Pages Leadership Start Your Own Small Business Kevs to Effective Communication Creating WordPress Websites UsingSocial Media in Business Admininstrative Assistant Fundamentals Explore a Career in Medicaal Coding Introduction to Stock Options Introduction to Microsoft Word 2019/Office 365 **Discover Digital Photography** 

Human Anatomy and Physiology Intermediate Microsoft Word 2019/Office395 Intermediate SOL SAT/ACT Prep Course - Part 1 Speed Spanish III Certificate in Food, Nutrition, and Health Become a Veterinary Assistant Grammar for ESL Mastering Public Speaking Introduction to Microsoft PowerPoint 2019/Office 365 Instant Italian Secrets of Better Photography Pesonal Finance Prepare for the GED Test Basic CompTIA A+ Certification Prep Introduction to Natural Health and Healing Lose Weight and Keep It Off Photographing People With Your Digital Camera Fundamentals of Supervision and Management II Intermediate QuickBooks On-line Advanced Microsoft Excel 2019/Office35 Advanced Grant Proposal Writing Write Fiction Like a Pro Achieving Success with Difficult People **Conversational Jaapanese** Discover Sign Language II Introductionto PC Troubleshooting Becoming a Grant Writing Consultant Marketing Your Business on the Internet The Keys to Effective Editing Explore a Career as an Administrative Medical Assistant Medical Terminology II: A Focus on Human Disease Project Management Professional (PMP) Prep I The Analysis and Valuation of Stocks Get Assertive! GRE Preparation - Part 2 (Quantitative)

**\*\*PLEASE NOTE: The next Neighborhood Connection Spring brochure will be mailed in January 2023.\*\*** 

### CONTINUING **EDUCATION ADULT LEARNING CENTER**

Register Now! www.fwcsadulteducation.us. Call 467-1060 for complete registration information.

#### ABOUT OUR ADULT LEARNING CENTER

The daytime Adult Learning Center is open to students 18 years of age or older who are not currently enrolled in a regular day school, or whose class has graduated, or by special department permission.

#### ABOUT OUR ACADEMIC CLASSES

Regular high school subjects are offered to adults who wish to receive a high school diploma or for general review. High school credit will be granted when all requirements for the subjects have been completed and all graduation pathways have been met.

English: Courses 9-12 are offered for credit and selfimprovement.

Mathematics: General Math, Geometry 1&2, Algebra 1&2, Adv Algebra 3&4.

Social Studies: World History 1&2, U.S. History 1&2, Government, Economics, Sociology, World Geography, and Health.

Registration for daytime offerings is "continuous" so that a course can be started on any Monday.

#### **\*\*CLASSES ARE SUBJECT TO CHANGE BASED ON ENROLLMENT\*\***

Daytime Classes start August 2022 Tuesday & Thursday 10:00 a.m. to 2:00 p.m. Evening Classes start August 2022 Tuesday & Thursday, 4:00 p.m. to 7:00 p.m.

EDUCATIONAL FEES:
Non-graduate H.S. Credit classes
HiSET Test \$115
Parking permit (daytime only)\$5
Daytime & evening academic classes could have an additional
book fee.

(The lower fee for non-high school graduates is possible because of state reimbursement for courses meeting adult education requirements for high school diploma completion.)

Students working for high school completion through Continuing Education must secure a transcript from the last high school attended.

Those who wish to graduate through their referring school must secure a Continuing Education Enrollment Referral Form from their high school guidance office listing the specific classes required. This form must be brought with the student when registering for class. Limited H.S. credits may be granted to adults for work & military experience. Evening classes are open to adults 16 years of age or older. It Is Never Too Late To Graduate!

#### HISET TEST ARE FREE IF YOU MEET THE FOLLOWING: REOUIREMENTS:

1. By enrolling in our free HSE classes

2. Getting at least 12 hours of class time

3. And, by passing each HiSET practice test - we will waive the \$115

test fee and both the classes and HiSET

#### INDIANA HIGH SCHOOL EQUIVALENCY DIPLOMA

FWCS Continuing Education is an official center for the administration of the Indiana High School Equivalency Assessment - HiSET program.

Adult Basic Education classes provide adults the opportunity to develop skills in English, writing, reading, math, social studies and science to prepare for the HiSET Equivalency Diploma, preemployment testing, and/or basic skill development for entrance to college or vocational training. Adult learners will be pre-tested to determine the areas where basic skill improvement is needed followed by the development of a study plan to assist learners in achieving their individual goals. The required TABE assessment test and FREE HSE classes are available morning, afternoon

and evenings at various locations throughout Allen County. We have classes running Mon - Thurs 8:00am - 8:00pm and on Fridays 8:00am - 3:00pm. Graduates of the HSE/HiSET program and Anthis high school diploma recipients are eligible to participate in a cap and gown graduation ceremony held on the first Wednesday in March. For information and registration dates, call FWCS Continuing Education at 260-467-1060 or register on-line at www.fwcsadulteducation.us.

#### WHERE CAN I TAKE CLASSES TO PREPARE FOR THE HSE/HISET TEST?

New students who are interested in taking free HSE classes will need to register for classes online at: www.fwcsadulteducation. us

#### DAYTIME CLASSES @ ANTHIS CAREER CENTER

Mon-Fri, 8 a.m.-12:00 p.m. Mon-Thur, 12:00 p.m.-3:00 p.m.

**EVENING CLASSES @ ANTHIS CAREER CENTER** Mon & Tues, 4:00-7:00 p.m.

#### CLASSES @ IVY TECH CAMPUS

Mon & Wed, 5:30-8:30 p.m.



To Register for HiSET Prep Classes: Register online at www.fwcs.adulteducation.us

For information on classes at other FWCS Continuing Education locations please contact sites directly.

ANTHIS CAREER CENTER 1200 S. BARR STREET, 467-1060

FWCS/PARKVIEW EDUCATIONAL CENTER 1919 W. COOK RD, 467-1060 MON & WED, 5:00-8:00 P.M.

**GRABILL ALLEN COUNTY PUBLIC LIBRARY** 13521 GRABILL RD. 467-1060 TUES & THURS, 4:00-7:00 P.M.

**IVY TECH-COLISEUM** 3800 N. ANTHONY BLVD, 467-1060 MON & WED, 5:30-8:30 P.M.



#### WHAT IS THE HIGH SCHOOL EQUIVALENCY ASSESSMENT (HSE) ALSO KNOWN AS HISET HISET TEST

High School Equivalency Assessment (HSE) / HiSET is a stateof-the-art national high school equivalency assessment that evaluates skills in five subject areas including reading, writing, mathematics, science and social studies. The HSE/HiSET Assessment is available in both English and Spanish, both on-line and in paper-and-pencil format. Large print, Braille, and audio formats are also available. See HSE/HiSET at www.hiset.ets.org.

#### Subject Time Limits

Social Studies	60 Questions	100% multiple choice	75 minutes
Science*	60 Questions	100% multiple choice	80 minutes
LA/Reading	50 Quesions	100% multiple choice	65 minutes
LA/Writing	61 Quesions	(60)mc/1 essay	120 minutes
Mathematics	55 Questions	100% multiple choice	90 minutes

\*Science items incorporate at least one of the following dimensions: Engineering, Technology, Application of Science, Scientific and Engineering Practices, Cross-Cutting Concepts.

#### AM I ELIGIBLE TO TAKE THE HSE/HISET?

If you are 18 and over, you may take the test.

- 16 & 17 year-olds must provide the documentation:
- Indiana exit interview showing withdrawal from school
- Passed Official Career Readiness Practice Tests
- You have lived in Indiana a minimum of 30 days immediately preceding the testing

• You have NOT earned a high school diploma from an accredited United States high school.



### HOW MUCH DOES IT COST TO TAKE THE HSE/HISET TESTS?

All FWCS Continuing Ed Students will be free if requirements are met as listing on page 16. If not a Continuing Ed Student, it will cost \$115 to take the HSE/HiSET Tests at Anthis Career Center. The cost covers all five content area tests. Individual content area tests are \$23.00. You must complete a registration and pay the testing fee in cash, cashier's check or money order. Bring an Indiana-issued photo I.D.

### WHERE CAN I GET MORE INFORMATION ABOUT THE HSE/HISET?

To register for FREE preparation classes prior to taking the HSE/ HiSET test contact the Continuing Education Office at the Anthis Career Center, Room 120. 1200 South Barr Street (260) 467-1060 or (260) 467-4773.

If 18 years of age or older, you can register on-line at: www.fwcsadulteducation.us.

#### COURSE KEY

Social Studies - US History, World History, Civics and Government, Geography, Economics

Science - Physical Science, Life Science, Earth & Space Science

LangArts - Informational and Language (Vocabulary Acquisition), Literary and Language (Vocabulary Acquisition)

Mathematics - Number and Quantity, Algebra, Functions, Geometry, Statistics and Probability



#### HOW DO I REGISTER FOR THE OFFICIAL TEST?

FWCS, CONTINUING EDUCATION is the only Allen County location to offer HSE testing. The testing department is open for registration Monday through Friday, from 7:30 a.m.-4:00 p.m. in room 120. If you have any questions regarding the official test, you may call 260-467-1060 or 260-467-4773.

### HOW DO I KNOW IF I AM READY FOR THE HSE/HISET TEST?

The Continuing Education office has test prep textbooks available for purchase. The books are \$25.00 and are non-refundable. This book prepares students to take the HiSET test with practice questions and quizzes.

#### What if I fail the HSE/HiSET Tests?

You can retake the content area tests twice within one calendar year, retesting is \$23 per section. You should focus further studies on areas that received low scores, which are reported in your test results. This means that if you had a passing score on reading, mathematics, science and social studies but did not reach a passing grade on writing, you will need to study more writing and take that part of the test again. The same is true for specific areas within each of the 5 subject areas. HSE/HiSET results will help guide and focus you on the right places to study.







#### CONTINUING EDUCATION REGISTRATION

How & When to register for a Continuing Education class:

Office hours: **Monday - Friday** 7:30 a.m. - 4:00 p.m.

#### DAYTIME ACADEMIC CLASSES BEGIN AUGUST, 2022 EVENING ACADEMIC CLASSES BEGIN AUGUST, 2022

Registration for Continuing Education classes online at www.fwcsadulteducation.us to reserve a time for orientation. Payment of class fees and any book, supply or material fee is due at the time of registration.

# PROFESSIONAL CERTIFICATIONS

To register for career and technical training classes, please visit: <u>www.fwcsadulteducation.us/careers</u>

#### COMMUNITY HEALTHCARE WORKER

A community Healthcare worker is a front-line public health worker who is a trusted member of the community. They serve as a liaison or intermediary between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery. This course is 100% on-line instructor led through on-line interaction. Self-paced program by student, must complete modules on a directed time schedule and pass assessment at conclusion of course to receive certification.

#### CERTIFIED NURSING ASSISTANT

Obtain CNA skills to earn certification that are needed to ensure quality care for patients, become licensed with the State of Indiana, build the academic skills needed for success on the HSE exam or entry into postsecondary education or career training and lastly to enhance employability skills needed for workplace success. Course Schedule: Monday - Friday (time varies). Course Description: 105 total hours consisting of 30-40 hours of classroom training, an additional 75 hours of clinical skills.

#### CERTIFIED CLINICAL MEDICAL ASSISTANT

Medical Assistants help and care for patients. The day-to-day job of a Medical Assistant includes carrying out routine treatments, conducting lab tests, and maintaining office records. Course schedule to be announced. Student must have their HS diploma or GED/HSE and be at least 18 years of age.



#### PHLEBOTOMY TECHNICIAN (C.P.T)

Draw blood for tests, transfusions, donations, or research. May explain the procedure to patients and assist in the recovery of patients with adverse reactions. Course is 6 weeks long with times/ days to be announced. Must have HS diploma or HSE and be at least 18.

#### CERTIFIED MEDICAL ADMINISTRATIVE ASSISTANT

Perform administrative tasks such as medical billing and coding, scheduling appointments, processing insurance claims and managing medical records. Course is 5 weeks long with class times/days to be announced. Must have HS diploma or HSE and be at least 18.

### CONSTRUCTION

#### NCCER CORE CONSTRUCTION CURRICULUM

A program of the Indiana Construction Roundtable Foundation in partnership with Fort Wayne Community Schools. Course is at Anthis Construction and Trades Facility. The course is 80 hours and includes an OSHA 10 certification, and students will obtain their CCS safety cards.

#### CDL - CLASS A

Truck drivers are a constant presence on the nation's highway system. At some point, almost everything we purchase is transported by a truck. Course is 3 weeks long with 1 week in class and 2 weeks drive training. Class is 8:00am - 5:00pm. Must obtain CDL permit, pass drug screening and DOT physical prior to class beginning.

#### AWS MIG ENTRY LEVEL WELDING

Classes are held 3 night a week, from 5:30pm - 9:30pm for 8 weeks. This is a hands-on training program with a welding plate test at the end of the training course. Student must have their HS diploma or GED/HSE. Must be at least 18 years old.

#### **180 SKILLS - SAFETY TECHNICIAN**

The Safety Technician Career Program includes the technical skills you need to start your career as an entry-level safety technician. This is a 100% online course that is student led. Student will have modules that need to be completed on a weekly basis to maintain course work. The end of the course work is a required test for skills assessment to receive certification.

#### COMPTIA+

Computer support specialists provide helpand advice regarding computer software and equipment. There are man different types of computer support specialists. Technical support specialists, or IT employees, generally assist other employees with their own organization or business. This course is 100% online instructorled through online interaction. Self-paced program by student, must complete modules on a directed time schedule and pass assessment at conclusion of course to receive certification.

#### CERTIFIED BUSINESS PROFESSIONAL (CBP)

Customer service representatives may work in a technical environment or provide customer service support. Customer service representatives interact with customers, and they may provide information about products and services and may respond to customer complaints. This course is completed through online modules. Students must complete and pass each module then sit for a final test at conclusion of modules to receive certification.

#### PARAPROFESSIONAL

Teacher Assistants, paraprofessional educators, or instructional assistants, work in a variety of settings, such as preschools, child care centers, and religious and community centers. Class dates/ times to be announced. Student must have their HS diploma or GED/HSE. Must be at least 18 years old.

#### CHILD DEVELOPMENT ASSOCIATE

Successfully apply and earn the CDA Credential . Complete the Council for Professional Recognition's on-line application during Part 104 of the coursework. Take the CDA exam required by the Council for Professional Recognition during Part 104. CDA Competency Standard VI: To maintain a commitment to professionalism. Prepare for the Council's CDA Exam, complete practice exams for each of the 13Functional Areas throughout the coursework. Class days/times to be announced. Student must have their HS diploma or GED/HSE. Must be at least 18 years old and currently employed in a childcare setting, preschool or primary school.





To register for career and technical training classes, please visit: <u>www.fwcsadulteducation.us/careers</u>

## **ENGLISH LITERACY**

#### WORKPLACE AND ACADEMIC ENGLISH FOR NON-NATIVE SPEAKERS

Classes are designed for people who want to improve their reading, writing, speaking, and listening abilities in the English language. Classes are offered at beginning, intermediate and advanced levels for students 18 years of age or older whose goal is to get a job, advance in the workplace, and/or obtain college or vocational training. Register on-line or come to open registration on these dates to take the assessment tests and find out when you can begin English classes. Anthis Career Center offers both classes in ELL High School Diploma and ELL Adult Literacy.

#### Register on-line: www.fwcsadulteducation.us

#### ADULT ELL INTAKE DATES 2022 **ROOM 224** 260-467-1068

Wednesday, September 7, 2022 Wednesday, October 12, 2022 Wednesday, November 2, 2022 Wednesday, December 7, 2022

#### Intake Times:

9:00 a.m.

Or

1:00 p.m.

Classes will be held at Anthis Career Center, 1200 S. Barr Street. Daytime classes meet 5 days a week, Monday - Friday. Evening classes are held on Mondays and Wednesdays.

#### CLASS TIMES:

8:00 - 9:50 a.m. 10:00 - 11:50 a.m. 12:30 - 2:20 p.m. 5:00 - 8:00 p.m. (Mon & Wed) Students who need additional English training to be eligible for academic and workplace English classes should contact one of the agencies listed below.

#### LOCATION

FWCS ADULT AND CONTINUING EDUCATION ANTHIS CAREER CENTER 1200 S. BARR STREET, (260) 467-1060

#### COMMUNITY PARTNERS

CATHOLIC CHARITIES 1941 CHARTWELL DRIVE, (260) 422-5625

INTERNATIONAL HOUSE (260) 482-6100



#### **OUESTIONS? CONTACT US!** Continuing Education: 260-467-1060 Neighborhood Connection: 260-467-1075

### **NEIGHBORHOOD CONNECTION REGISTRATION**

Class sizes are limited - don't wait to register! Classes fill guickly!

#### POLICIES

100% Satisfaction Guaranteed or you get a FREE class! If you are not satisfied during the first class, call us the next business day for immediate credit toward any other Neighborhood Connection class. Neighborhood Connection Fee Refund Policy: Full refunds will be given if Neighborhood Connection cancels a class. Credit toward another Neighborhood Connection class will be issued when you notify our office of your cancellation three (3) days prior to the class start date. No refunds or credits issued for missing class or after the class starts. Check refunds may take up to four weeks to process.

If you have any questions regarding a policy of Neighborhood Connection, please ask us. Policies and general information can also be found on our website www.fortwayneschools.org. Please see current Health & Safety Guidelines/Policies for Fort Wayne Community Schools at www.fortwayneschools. org.

#### **\*\*PLEASE NOTE:** The next brochure will be mailed in January 2023.\*\*

Complete the form below and mail it with payment to:

OR

#### MAKE CHECK(S) PAYABLE TO NEIGHBORHOOD CONNECTION

NAME	
BIRTH DATE (REQUIRED TO ENROLL)//	
ADDRESS	ZIP
TELEPHONE	
E-MAIL ADDRESS	
CLASS NAME	
CLASS NAME	FEE
PAYMENT METHOD: VISA/MASTERCARDCHECK #	* TOTAL FEES \$
CREDIT CARD NO///////	EXPIRES//
3 DIGIT CODE: SIGNATURE	

NEIGHBORHOOD CONNECTION 1200 S. BARR ST. FORT WAYNE, IN 46802 **REGISTER ONLINE AT:** HTTPS:// FWCS.ASAPCONNECTED.COM

**PARTICIPANTS AGES** 60+: Don't forget your discount! Just subtract \$5 from the class fee!



Fort Wayne Community Schools Dr. Mark Daniel, Superintendent Continuing Education & Neighborhood Connection 1200 S. Clinton Street Fort Wayne, IN 46802 260.467.1075 www.fortwayneschools.org





IT'S NEVER TOO LATE TO GRADUATE! ENROLL IN HSE/HISET® COURSES TODAY! **(SEE PAGE 16 FOR DETAILS)** 

# NEW CLASSES

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# HOT TOPICS

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